

MERRITT BENCH P.A.C. MINUTES

Merritt Bench Elementary
Tuesday, December 06, 2016 at 7:00 PM

PRESENT

Tracy Dunsmore – Vice President
Stephanie Johnson – Secretary
Stacey Krajci – Healthy Living Events Coordinator
Lori Stewart – Principal
Brian Jepsen – School Trustee
Cpt. Hethar McIntosh – Merritt Cadets

Tracy Dunsmore called the December 06, 2016 Merritt Bench PAC meeting to order at 7:03pm.

MINUTES

Moved by *Stacey Krajci* and Seconded by *Stephanie Johnson*

THAT the November 01, 2016 Merritt Bench PAC Meeting Minutes be adopted as circulated

CARRIED

Captain Hethar McIntosh from the local chapter of the Royal Canadian Army Cadets came to speak with the PAC about the mandate of and the opportunities available through the cadet program. The squad is celebrating its 97th anniversary this year. Children between the ages of 12-18 can join and participate in field training exercises, community service, team building etc. There are different programs for different age groups and skills. Cpt. McIntosh would like to come back to make a presentation to students in Grade 6/7.

SCHOOL TRUSTEE'S REPORT

Brian Jepsen, School Board Trustee, provided the following report:

- Emergency kits for all the classrooms have arrived at the school
- Naloxone kits have been put into the high school and distance schools and the Peer to Peer Training (grade 9's) is complete
- Training has been ongoing on de-escalation in the schools
- The Operations Committee is looking at different projects to be completed around the district to use up funds before they are no longer available

PRINCIPAL'S REPORT

Lori Stewart presented her December 6, 2016 Principal's Report:

Past Events include:

- Nov. 7 & 8 – Principal met with teachers to discuss assessment/Enhancing Learning plan/class profiles
- Nov. 7 – photo retakes
- Nov. 9 – Volleyball Play date at CMS
- Nov. 10 - 10:40 – REMEMBRANCE DAY ASSEMBLY
- Nov. 11 – Remembrance Day – no school
- Nov. 14 –Teacher Mentor meeting (Mr. Kanigan, Mrs. Ellingsen, Mrs. Kanigan, Mrs. Vandenbrink, Mrs. Stewart involved)
- Nov. 16 – Volleyball Play date at CMS
- Nov. 17 – Gr. 6 Lahal Tournament at Collettsville
- Nov. 18 – Lock down drill
- Nov. 24 – Gr. 7 Band practice at MSS
- Nov. 25 – Report Cards home
- Nov. 25 – Volleyball Tournament at CMS (three Bench teams involved)
- Nov. 28 & 29 – 2:00 pm early dismissal days for reporting
- Nov. 29 3:00 – Poinsettia orders arrived
- Dec. 1 – Hamper Drive began (two families being supported)
- Dec. 1 – Elfred the Elf on the shelf appeared

Upcoming Events:

- Dec. 8 - 9:15 – Christmas Concert Dress rehearsal
- **Dec. 8 - 1:15 – Christmas Concert**
- Dec. 9 – Div. 2 & 8 Skating
- Dec. 9 - 12:30 – 2:00 – Div. 6 (gr. 2) at MSS for cookie baking and story time
- Dec. 12 - 11:30 – 1:30 – District Christmas social
- Dec. 12 – School Spirit Day - Wear your favourite Christmas hat
- Dec. 12 – Hamper items due
- Dec. 13 12:30 – 2:00 – Div. 7 (gr. 1) at MSS for cookie baking and story time
- Dec. 13 – Dr. Perkins at MSS to meet with parents about the new curriculum
- Dec. 16 8:00 – 9:00 am – Breakfast with Santa
- Dec. 16 – Pajama Day
- Dec. 16 – last day of classes prior to Winter Break
- Jan. 3 – first day back to school

TREASURER'S REPORT

The Treasurer provided a report for November 2016 (attached)

Moved by *Stacey Krajci* and seconded by *Stephanie Johnson*

THAT the November Treasurer's Report be accepted as circulated

CARRIED

Moved by *Stacey Krajci* and seconded by *Stephanie Johnson*

THAT the annual BCCPAC Membership be renewed with a fee of \$75

CARRIED

Moved by *Stacey Krajci* and seconded by *Stephanie Johnson*

THAT the purchase of two (2) \$50 Save of Foods gift cards be approved for the Christmas Hamper baskets

CARRIED

Moved by *Stacey Krajci* and seconded by *Stephanie Johnson*

THAT the cost of supplies for the annual Santa Pancake Breakfast be approved up to \$150

CARRIED

Moved by *Stacey Krajci* and seconded by *Stephanie Johnson*

THAT the purchase of a food platter as a thank you to school staff be approved up to \$75

CARRIED

HEALTHY LIVING REPORT & SAFETY MOMENT

Stacey Krajci gave the following Healthy Living Report:

- December will focus on city run events – free swim and skate
- Bench ice rink is open
- February 9 is a field trip to Harper Mountain

FUNDRAISING REPORT

No Fundraising Report

NEXT MEETING DATE

The next Merritt Bench P.A.C. Meeting will be on Tuesday, January 03, 2016 at 7:00pm.

The meeting was adjourned at 7:53pm

Kris Desmond, President

Stephanie Johnson, Secretary

**Merritt Bench PAC Treasurer's Report
October 26 - November 30, 2016**

CHEQUING ACCOUNT	Balance
BEGINNING BALANCE (October 25, 2016)	<u>\$6,439.96</u>

INCOME (deposits)

Date	Description	Amount
11/01/16	Royal Bank Deposit Interest	<u>\$2.71</u>
TOTAL INCOME		\$2.71

EXPENSES

Date	Chq #	Payable To	Description	Amount
09/13/16	920	Josh Desmond	September Babysitting	\$9.00
10/26/16		Royal Bank	Chq Printing Fee	\$24.68
11/02/16		Royal Bank	Chq Printing Fee	\$45.46
11/04/16		Royal Bank	Activity Fee	\$3.00
11/21/16	919	Megan Dunsmore	September Babysitting	\$9.00
11/21/16	923	Megan Dunsmore	October Babysitting	\$18.00
11/30/16	927	DeVry Greenhouses	Poinsettia Fundraiser	<u>\$1,177.12</u>
TOTAL EXPENSES				\$1,286.26

ENDING CASH BALANCE	<u>\$5,156.41</u>
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Outstanding Cheques (haven't cleared the bank)

Chq #	Payable To	Amount
920	Josh Desmond	<u>\$9.00</u>
Total outstanding cheques		\$9.00

RECONCILED BANK BALANCE	\$5,165.41
<small>As of November 30, 2016</small>	

**Merritt Bench PAC Treasurer's Report
November 1 - 30, 2016**

GAMING ACCOUNT

BEGINNING BALANCE (November 1, 2016) \$3,235.87

INCOME (deposits)

Date	Description	Amount
	No deposits	<u>\$0.00</u>
	TOTAL INCOME	\$0.00

EXPENSES

Date	Chq #	Payable To	Description	Amount
11/04/16		Royal Bank	Activity Fee	<u>\$3.00</u>
			TOTAL EXPENSES	\$3.00

ENDING CASH BALANCE \$3,232.87