**Online Etiquette**

**“Be Safe, Be Responsible, Be Respectful”**

**Technology and distance learning**

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| **Be Respectful** | * I will be kind to others (use kind words and faces)
* I will be supportive of my classmates and be respectful of their ideas
* I will work in a quiet place
* I will stay still (in one spot) for meeting or leave technology in place if I move
* I will mute my microphone if I am snacking, or having another conversation
* I will monitor my screen time
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| **Be Responsibility** | * I am respectful of myself and others online
* I will try my best
* I will actively participate
* I will help others who might need it
* I will be on time and ready to learn
* I will follow instructions before asking questions
* I will do my best to complete work and turn it in when requested
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| **Be Safe** | * I will not record or take pictures without my teachers permission
* I will use technology appropriately
* I will keep passwords and private information private
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